

Manasquan Borough Council Meeting
In- Person at Borough Hall and Virtual Zoom Meeting
December 20, 2021 7pm

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

IN-PERSON MEETING

The in-person meeting will be held at Borough Hall at the above stated date and time. Masks are optional.

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session. You will stand in front of the public mic and clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

Zoom Meeting

<https://zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Participant Instructions
Meeting will be recorded

Instructions:

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Mayor's Instructions

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press *9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

BOROUGH OF MANASQUAN AGENDA

December 20, 2021 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Approval of Minutes

1. Regular Meeting Minutes - December 6, 2021

Workshop Discussion:

1. Office of Emergency Management - Update
- [2.](#) Engineering Report - Update

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- [1.](#) 298-2021 Return Beach Security - Autism MVP Walk
- [2.](#) 299-2021 Approving Amusement Games - Reef & Barrel
- [3.](#) 300-2021 Refund Tax Overpayment - 114 Union Avenue
- [4.](#) 301-2021 Approving Amusement Games - Leggetts
- [5.](#) 302-2021 Appointing Seasonal Water Plant Operator - Koches
- [6.](#) 303- 2021 Appointing Winter Recreation Coordinators - Various
- [7.](#) 304-2021 Authorizing Police Participation in Law Enforcement Support Office 1033 Program
- [8.](#) 305-2021 Authorizing Mayor to Sign Interlocal - Shared Purchasing & Leaf Recycling
- [9.](#) 306-2021 Authorizing Advertisement for PT Human Resources Director - Possibility of FT
- [10.](#) 307-2021 Bond Anticipation Note
- [11.](#) 308-2021 Authorizing Scope of Work Curtis Park Engineering Design & Construction Administration- Colliers Engineering
- [12.](#) 309-2021 Payment of Bills

Committee Reports – Year End

Audience Participation On Any Subject (comments limited to 5 minutes)

Closed Session

1. DPW - Personnel/Contractual - Interview
2. Litigation - Land Use
3. Personnel - Contractual

Adjournment

Borough of Manasquan Engineering Status Report Through November 2021

A. ACTIVE ENGINEERING CAPITAL PROJECTS

1. Sea Watch Recreational Improvements

This project consists of the feasibility and permitting for improvements at the Sea Watch Recreational Area. It is our understanding that the Borough would like to construct a multi-story structure and improve the property for the purpose of providing multiple recreational uses for the community.

Anticipated facilities for beach goers include locker rentals, a sundries store, public restrooms, and a concession with an area for informal dining. We believe that to better enhance the recreational area, site improvements will also be needed for this project. Site improvements that have been discussed are improved ADA accessibility where needed within the site, the addition of sufficient bicycle parking, reconfiguration of the existing parking lot, and the introduction of a spray park.

Status: A proposal was authorized on December 2, 2019. A kickoff meeting took place on December 20, 2019 and survey work is underway. Programming and feasibility are underway. Topographic and Boundary Survey are completed. A meeting with Green Acres took place on March 12, 2020 to review uses within the property limits. A programming meeting took place with the project team on March 27, 2020. Further discussion between the Borough and the Project Team has been ongoing. Currently, the programming exercise for the building is ongoing to determine the necessary square footage based on the Borough's requested building uses. A conceptual plan of the building consisting of footprints and elevation views of the proposed building was provided to the Borough on June 12, 2020. A MCAC meeting occurred July 1st. The conceptual site plan was provided to the Borough on July 23rd. A public meeting was held on August 12th and also discussed on August 17th. A follow up public meeting was held on September 21st to discuss a revised concept. A NJDEP CAFRA Pre-Application Meeting occurred in late January. The Conceptual Site Plan was provided to the Borough. **The CAFRA package was submitted to NJDEP in June of 2021. CED responded to comments received by NJDEP in late August and is awaiting the application to be deemed Administratively Complete. This project has entered the Public Comment Period which runs until December 17, 2021. A decision from NJDEP is expected 60 days after that date.**

2. Mount Lane Repairs

This project relates to the ongoing existing issues with the drainage system that passes thru Mount Lane that have been exposed from an event that consisted of a damaged South Monmouth Regional Sewer Authority pipe which needed immediate emergency repairs.

We are performing a hydrologic analysis of the drainage area tributary to the culvert in question. The analysis will take into account present land use, hydrologic soil group and cover type. Peak rates of runoff will be computed for the 100-year storm event plus 25%. The hydraulic capacity of the proposed structure will be analyzed to determine its design storm event capacity.

Remediation alternative analyses will be completed to determine improvements necessary to pass the storm events from which peak rates were computed. Possible remediation alternatives including the installation of a different size and material culvert, etc. will be investigated. Preliminary cost estimates and Environmental Permit issues associated with each alternative will be outlined.

Status: A proposal was authorized on February 18, 2020. A report consisting of proposed repairs was provided to the Borough for review in late March. A proposal for construction documents has been authorized to the Borough. Topographic Survey has been completed. NJ Transit Permits and NJDEP Permits are being coordinated. NJDEP declared the project administratively complete and our review period ends on March 15, 2021. A 30-day extension was applied for and the new deadline is April 15, 2021. Comments were provided by NJDEP and responded to in late March, and we are now awaiting the signed permit. Ongoing coordination will continue with NJ Transit to obtain an Occupancy Permit. NJDEP Permit has been obtained. NJ Transit Occupancy Permit is in progress. Meetings between NJ Transit, Colliers and the Borough have been ongoing. NJ Transit has provided concerns about the construction of this project. Currently, the Borough and CED is discussing potential fixes to the pipe with South Monmouth Regional Sewerage Authority, (SMRSA). **The Project has been adjusted to consist of replacement of the two (2) culverts in kind, which requires a technical modification to the NJDEP Permit. This Technical Modification was submitted to NJDEP in late August. The Borough is awaiting comment/approval from NJDEP. The scope has been adjusted so that no work will be completed on NJ Transit Property. NJDEP Fresh Water Wetlands comments have been received, but not Flood Hazard Comments. There is no time table for the technical modification to be approved.**

3. Manasquan Community Center

This project relates to the feasibility and program development of the proposed Manasquan Community Center. Our team is planning on reviewing the existing

conditions at 63 Atlantic Avenue and the newly acquired property at 67 Atlantic Avenue and also review the feasibility of developing these properties into a new Community Center for public use. Once our conditions assessment and programming are complete, our team will provide our findings to the Borough with recommendations about possible additions, expansion, or full demolition and rebuild. Our goal is to provide the Borough with a clear vision of building options and related costs at this site that provides the most benefit to the Community.

Status: A proposal was authorized on July 6, 2020. Site visits have been conducted and the Existing Conditions report was submitted to the Borough in August. Topographic Survey field work has been completed. A kickoff meeting with the Client took place on August 25, 2020. The programming phase is underway and the Borough is reviewing their internal programming needs and wants. An internal meeting took place in November and an initial schematic and program is being developed. **This project is on hold.**

4. Mount Lane Roadway and Drainage Improvements

This project consists of road and drainage improvements along Mount Lane between Euclid Avenue and Virginia Avenue that has a history of drainage problems that cause dangerous ponding conditions. The estimated total construction cost for the project is approximately \$240,000.00; however, the estimate will be subject to change based upon revisions to the project scope. This project site is known for its chronic ponding, especially along Mount Lane's northing portion. Our goal is to improve the drainage throughout the project site that will help reduce nuisance flooding. ADA upgrades will be completed where required, as well as repairs to sidewalk and driveway aprons as needed. The entire project scope will be milled and overlaid upon completion of the improvements.

Status: Topographic Survey is completed. Design is ongoing. Recent information has informed us that South Monmouth Regional Sewerage Authority (SMRSA) is performing an analysis of the force main along Mount Lane and this project will be on hold until SMRSA informs the Borough about the severity of the required repairs. **SMRSA informed the Borough no project will be required. This project is on hold until the Mount Lane Culvert Replacement project concludes.**

5. Curtis Park - Conceptual Design

This project will look at the various components and uses that are desired by the stakeholders for improvements to Curtis Park, and work with the Borough on developing a concept that will attempt to conceptualize these items into a plan that will fit the site and be within the project budget.

This phase assumes the preparation of one (1) concept with two (2) rounds of minor revisions to address client comments and a preliminary engineer's estimate. Once concepts are reviewed and approved, our team will prepare a schematic estimate of

probable cost of construction for the Borough. The intention is to provide concepts that fit within the Borough's budget for this project.

Status: An internal kickoff meeting took place, and conceptual design is underway. **Conceptual plans were developed and released in October of 2021. Public feedback has been accumulated and revised concepts have been internally reviewed and coordinated. An updated concept plan is expected to be publicly presented in early December.**

6. First Avenue Improvements – FY 2021 Local Aid

First Avenue is an essential roadway that provides access to the beach for the entire Borough. We know that the Borough wishes to proceed with the road improvements in an expedited manner after the summer season concludes on Labor Day and we have structured our services to accommodate the Borough's desired schedule. The Borough recently received a FY 2021 NJDOT Municipal Aid Grant in the amount of \$305,000.00 for the roadway project and will be looking at alternative funding to get the most value in this contract. The current project limits are from the Northern Terminus to East Main Street.

Status: Authorization took place on March 15, 2021. Survey of all of First Avenue is currently underway and is expected to be completed by Mid-April with design to follow. Design is slated to be from the Northern Terminus to East Main Street. Resident notices have been provided as a template to the Borough with the intent to submit to residents this Spring so that any utility work can be completed prior to the Fall. Design is completed. **NJDOT Local Aid has provided the Borough authorization to advertise the project. This project was awarded to Fernandes Construction in mid-August. A pre-construction meeting occurred in September and Construction began in mid-October and will continue until inclement weather pauses the contract until Spring 2022.**

7. St. Denis Existing Conditions Assessment and Conceptual Renovations

This project relates to the review of the portion of St. Denis Elementary School that the Borough utilizes for its recreation program. This consists of the gymnasium, kitchenette areas, two classroom areas, storage areas, men's and women's bathroom, and a common welcome area that connects all the previously mentioned areas. Our project will review the above mentioned existing areas of St. Denis Elementary School and how the Borough can upgrade each component to develop an updated community center based on current needs and wants. We understand that the Borough has developed a needs and wants list in the past through various public meetings and surveys. This list has been created from the various groups of end users this facility will benefit. Our intention is to confirm that the list is still accurate, and develop a program that benefits each of the user groups.

Status: A proposal was authorized on March 15, 2021. Site visits to conduct the existing assesemnt occured in late April and the report was submitted to the Borough in late May. **A meeting between the Borough and our team occured in June. CED has provided the Borough with some estimates of probable renovations in July. A meeting took place with Borough officials and St. Denis in August. The Borough is waiting further direction from St. Denis.**

8. **Pearce Court Water Main Improvements**

This project relates to the replacement of the existing water main along Pearce Court from Ocean Boulevard to Rodgers Avenue. The scope of our design includes full replacement of the existing water main and replacement of associated water service connections. Upon the completion of the water main replacement, the trench will be temporarily restored to the surface for a period of 30-60 days to allow for settlement. Thereafter, the Contractor will be required to mill and overlay the entire roadway. Other site improvements will include the restoration of driveways, sidewalk, pavers, and site restoration as required based on the water main replacement.

Status: A proposal was authorized in July of 2021. **Design is ongoing.**

B. GRANTS & FUNDING

1. **NJHT Grant Management Assistance for Squan Beach Life Saving Station**

The Borough was awarded a \$75,000.00 New Jersey Historic Trust (NJHT) Level I Capital Preservation Grant for Exterior Repairs at the Squan Beach Life Saving Station. The grant will be used to partially reimburse the Borough for the Exterior Repairs at the Squan Beach Life Saving Station project, part of which was completed. Our office is assisting with management and implementation of the grant. A kickoff meeting was held April 18, 2018.

Status: The grant agreement has been executed and our office is assisting with this request for reimbursement. A meeting was held with the Borough, Maser Consulting and the NJHT on September 26, 2019. The historical architect and preservation committee are refining the scope of re-bid of remaining project items to draw down the entire grant balance. A hearing was held on March 2, 2020 on the adoption of prequalification regulations for general restoration contractors for the anticipated bid. Bid opening took place August 6, 2020.

2. **2020 Monmouth County Municipal Open Space Grant**

An Application was submitted for the Multi-Park Playground Improvements Phase 1 project that includes Skokos Park and Curtis Park. A public hearing was held September 8, 2020.

Status: The grant agreement for \$90,000.00 for the Improvements to Curtis Park Phase I and the the required Preliminary Assessment and Site Investigation (PASI) have been forwarded to the county for signature.

3. 2021 NJDCA Local Recreation Improvement Grant

An Application is being submitted for Improvements to Curtis Park for the May 24, 2021 deadline.

Status: Application was submitted. Awaiting award announcements.

4. 2022 NJDOT State Aid

The next round of NJDOT State Aid (Municipal Aid, Bikeways, Transit Village and Safe Streets to Transit) is due July 1, 2021. The proposed project is expected to be the second phase of First Ave Improvements, following the 2021 round award for the first phase.

Status: The Borough was selected to receive a \$251,900 grant. An official award letter is forthcoming.

5. 2022 Monmouth County CDBG

An application, due July 23, 2021 will be made to the County CDBG program round for the next phase of improvements to Euclid Avenue, following the 2020 round award for the first phase.

Status: Application submitted. Awaiting award announcements.

6. 2021 Monmouth County Municipal Open Space Grant

The project will be for Improvements to Curtis Park Phase II. A public hearing took place September 7, 2021

Status: Application submitted. Awaiting award announcements via county resolution in December 2021.

7. Department of Defense (DoD)'s REPI Program

The Readiness and Environmental Protection Integration (REPI) program provides funding to projects impacting military installations. The proposed project is for the Stockton Lake bulkhead and living shoreline project. In consultation with the National Guard Training Center in Sea Girt, a pre-application was submitted on November 22, 2021. The Borough should be notified by December 20, 2021 if the project is selected to submit a full proposal, which would be due in March 2022.

Status: Awaiting notice to submit full proposal.

JJR/KH/sab

R:\Projects\M-PMSQ\Manasquan General\Status Reports\2021\November 2021 Status Report.docx

**BOROUGH OF MANASQUAN
RESOLUTION
298-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: AUTISM MVP FOUNDATION
PO BOX 365
LITTLE SILVER, NJ 07739

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: BEACH SECURITY
AUTISM MVP WALK- NOVEMBER 7, 2021

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
299-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that the application of Coastal Restaurant Group, LLC, d/b/a Reef & Barrel, for an Amusement Game License to operate an Amusement Game at 153 Sea Girt Avenue, Manasquan, New Jersey for the year 2022 is hereby approved and accepted.

BE IT FURTHER RESOLVED, that the Borough Clerk is instructed and authorized to issue a license, that is,

<u>NAME OF APPLICANT</u>	<u>ADDRESS OF PREMISE TO BE LICENSED</u>	<u>TYPE OF GAME AND LICENSE</u>
Reef & Barrel	153 Sea Girt Avenue Manasquan, NJ 08736	Golden Tee

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, New Jersey do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

BARBARA ILARIA, RM, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
300-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: LAWTON, WILLIAM & KRISTEN
114 UNION AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$2979.69

REASON FOR REFUND: TAX OVERPAYMENT
114 UNION AVENUE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 20, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
301-2020**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application of Inshore Atlantic, Inc. t/a Leggetts Sand Bar, for an Amusement Game License to operate one amusement game at 211-213-215 & 217 First Avenue, Manasquan, New Jersey for the year 2021 is hereby approved and accepted.

BE IT FURTHER RESOLVED that the Borough Clerk is instructed and authorized to issue a license, that is,

<u>NAME OF APPLICANT</u>	<u>ADDRESS OF PREMISE TO BE LICENSED</u>	<u>TYPE OF GAME AND LICENSE</u>
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Inshore Atlantic, Inc.	215-217 First Avenue Manasquan, New Jersey 08736	Video Bowling Game
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CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
302-2021**

WHEREAS, the Borough of Manasquan is desirous of appointing a Seasonal Water Plant Operator in the Department of Public Works; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 20th day of December, 2021 appoint the following Department of Public Works Water Department employee to Seasonal Water Plant Operator effective January 1, 2022 to June 30, 2022:

- Robert Koches Manasquan, NJ \$1000.00 per month

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 20, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
303-2021**

WHEREAS, the Borough of Manasquan is desirous of appointing a Manasquan Recreation Coordinators for the 2022 Season; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 20th, day of December, 2021 appoint the following Recreation Employees to work during the 2022:

Warrior Rec Wrestling Program Coordinator

Justin Barowski, Point Pleasant - \$3500.00 Stipend

Pickleball Program Coordinator

Lawrence Dight, Manasquan – Stipend \$1600.00 - 4 Quarterly payments of \$400.00

Pickleball Program Assistant Coordinator

Jean Perrotta, Seaside Heights – Stipend \$800.00 - 4 Quarterly payments of \$200.00

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 20, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
304-2021**

**AUTHORIZATION FOR THE BOROUGH OF
MANASQUAN, THROUGH THE MANASQUAN POLICE
DEPARTMENT, TO PARTICIPATE IN THE DEFENSE
LOGISTICS AGENCY, LAW ENFORCEMENT
SUPPORT OFFICE (LESO), 1033 PROGRAM TO
ENABLE THE MANASQUAN POLICE DEPARTMENT
TO REQUEST AND ACQUIRE EXCESS DEPARTMENT
OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county, and state law enforcement agencies (“LEAs”) and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

WHEREAS, Participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property that they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A 40A:5-30.2 requires that the governing body of the municipality or county approve, by majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Borough of Manasquan that the Manasquan Police Department is hereby authorized to enroll in the 1033 Program for a period of one year from January 1, 2022 through December 31, 2022; and

BE IT FURTHER RESOLVED by the Borough of Manasquan that the Manasquan Police Department is hereby authorized to acquire items of non-controlled property designated “DEMIL A” which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the Manasquan Police Department, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Borough of Manasquan and the Manasquan Police Department, without restriction; and

BE IT FURTHER RESOLVED by the Borough of Manasquan that the Manasquan Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the property available through the Program, “DEMIL A through Q” is attached hereto; and

BE IT FURTHER RESOLVED that the Manasquan Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Manasquan Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately on the date listed herein and shall be valid to authorize requests to acquire (1) “DEMIL A” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes and (2) “DEMIL B through Q” property both of which that may be made available through the 1033 Program; with Program participation and all property request authorization terminating on December 31, 2022.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

 BARBARA ILARIA, RMC, CMC
 Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
305-2021**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Shared Services Agreements between the Borough of Manasquan and the Township of Wall for the following;

- Agreement for Leaf Recycling and Disposal Services
- Agreement for Shared Purchasing

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
306-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH, NEW JERSEY, AUTHORIZING
ADVERTISEMENT FOR A PART TIME HUMAN
RESOURCE DIRECTOR WITH THE POSSIBILITY OF
BECOMING FULL-TIME.**

WHEREAS, the Borough of Manasquan (“Manasquan”) is desirous of hiring a part-time Human Resources Director with the possibility of becoming full-time; and

NOW, THEREFORE BE IT RESOLVED on the 20th day of December, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to advertise for a part-time Human Resource Director with the possibility of becoming full-time.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their December 20, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
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OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF MONMOUTH

BOROUGH OF MANASQUAN
RESOLUTION 307-2021
BOND ANTICIPATION NOTE

NO. 21-1

The BOROUGH OF MANASQUAN, in the County of Monmouth, a municipal corporation of the State of New Jersey, for value received promises to pay itself the sum of Two Million Four Hundred Ninety Eight Thousand and Eight Hundred Sixty-Nine Dollars and No Cents, (\$2,498,869.00) interest free, at the maturity date of December 20, 2022 covering the following items:

<u>Ordinance #</u>	<u>Amount</u>	<u>Description</u>
2105	378,750.00	Squan Plaza Improvements
2128	112,500.00	Various Capital Improvements
2164	99,748.00	Old Squan Village - Street Resurfacing
2165	71,248.00	Technology Improvements
2169	178,125.00	Brielle Road Reconstruction
2194	95,000.00	Municipal Building & Grounds Improvements
2196	78,748.00	Mallard Park Improvements
2214	296,875.00	Street Reconstruction & Resurfacing
2221	415,625.00	Acquisition Public Works Equipment
2247	336,250.00	Roadway Improvements - Stockton Blvd. - Phase 1 & 2
2323	261,000.00	Acquisition of Street Sweeper
2347	<u>175,000.00</u>	Acquisition of Police Equipment
	<u>\$2,498,869.00</u>	

This note is issued pursuant to the Local Bond Law of the State of New Jersey and by virtue of bond ordinances of said Borough of Manasquan and in all respects approved and published as required by law, and a resolution of its governing body adopted, and in all respects duly approved, and this note is issued in anticipation of the issuance of bonds.

The full faith and credit of the Borough of Manasquan is hereby pledged to the punctual payment of the principal on this Note according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution of or laws of the State of New Jersey to exist, to have happened, or to have been performed precedent to or in the issuance of the Note, together with all other indebtedness of the Borough of Manasquan is within every debt and other limit prescribed by said Constitution of or laws of the State of New Jersey.

IN WITNESS THEREOF, THE BOROUGH OF MANASQUAN has caused this note to be signed in its name by its Mayor and by its Chief Financial Officer, and its corporate seal to be attested by its Clerk, and this Note to be dated December 20, 2021.

BOROUGH OF MANASQUAN

Edward Donovan - Mayor

ATTEST:

Barbara Ilaria - Clerk

Amy Spera - Chief Financial Officer

**BOROUGH OF MANASQUAN
RESOLUTION
308-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for providing professional services for the Engineering Design & Construction Administration Services for Curtis Park Improvements. The fees are as follows:

• Phase 1.0	Topographic Survey Services	\$4,300.00
• Phase 2.0	Final Engineering Design Services	\$39,000.00
• Phase 3.0	Biding Service	\$4,200.00
	Reimbursable Expenses	\$1,500.00
	TOTAL LUMP SUM FEE	\$49,000.00

for a total amount not to exceed \$49,000.00 for the service outlined in a proposal dated December 10, 2021.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 with the provision that each subsequent phase shall require additional authorization subject to the recommendation of the Governing Body.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 20, 2021 meeting.

Barbara Ilaria RMC, CMC
Municipal Clerk

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 20th day of December, 2021 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

* Collier Engineering & Design – Engineering Design & Construction Administration Services for Curtis Park Improvements.

Account: _____

Amy Spera
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
309-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$114,394.83
Capital Fund	\$201,001.19
Water/Sewer Fund	\$21,029.63
Beach Utility Fund	\$6,330.23
Beach Captial	\$4,510.09
Recreation Building Trust	\$1,948.57
Recreation Trust	\$5,472.51
Open Space	\$10,110.09
Affordable Housing	\$60.00
Developers Escrow	\$7,636.25

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 20, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						